



**NEWHALL SCHOOL DISTRICT  
 Special Meeting of the Governing Board  
 July 28, 2020  
 6:00 P.M. Closed Executive Session  
 6:30 P.M. Regular Public Session**

**MINUTES**

The special meeting of the Governing Board was called to order at 6:00 P.M. by Board President Solomon. All Cabinet and Board members attended the meeting via Zoom teleconference to maximize public safety.

Board members present: Rose, Smith, Solomon, Talley and Walters

Cabinet members present: Jamison, Montemayor, Pelzel and Staszewski

There were no public comments on closed session items.

Adjourned to closed session at 6:03 P.M.

Pursuant to Government Code section 54957: Public Employee – Possible Employment/Discipline/Dismissal/Release of an Employee

Pursuant to Government Code section 54957.6: Labor Negotiations – Negotiator for the District: Amanda Montemayor, Assistant Superintendent of Human Resources

Superintendent Evaluation: End-of-Year Superintendent Update

Board members returned to public session at 6:44 P.M.

Board President Solomon announced that no action was taken in closed session.

Board President Solomon led the Pledge of Allegiance

**PLEDGE**

Approved the agenda  
 M/S/C – (Rose/Talley)

**AGENDA**

Vote: 4-0

Roll call vote:

Rose – Aye

Smith – Aye

Solomon – Aye

Talley – Aye

Board Member Walters was not present for the vote due to technical issues

Approved the minutes of the regular meeting of July 21, 2020

**MINUTES**

M/S/C – (Smith/Rose)

Vote: 4-0

Roll call vote:

Rose – Aye

Smith – Aye

Solomon – Aye

Talley – Aye  
Board Member Walters was not present for the vote due to technical issues

Board Member Walters returned to the meeting at 6:47 P.M.

**PUBLIC COMMENTS**

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NTA Co-Presidents Hillary Hall and Melanie Musella, along with several District teachers addressed the Board over concerns with the new Google Classroom template. Teachers feel the Best Practices Committee should have been included in discussions to enhance Google Classroom features, the teacher inclusiveness process was not followed as expected, and many technical questions to various features could not be answered.

**CORRESPONDENCE**

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Notice of Election letter from LACOE for the November 3, 2020 elections. Newhall School District elections will be held in November.

**CONSENT CALENDAR**

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**Human Resources**

Approved Personnel Report #20/21-2

**PERSONNEL REPORT**

Approved Human Resources recurring contracts for fiscal year 2020-2021

**HUMAN RESOURCES CONTRACTS**

Approved items on the Consent Calendar  
M/S/C – (Smith/Talley)  
Vote: 5-0  
Roll call vote:  
Rose – Aye  
Smith – Aye  
Solomon – Aye  
Talley – Aye  
Walters – Aye

*Information concerning the Consent Items listed above has been forwarded to each Board Member prior to this meeting for their study. Unless a Board Member has a question concerning a particular item and asks it to be withdrawn from the Consent Calendar, the items are approved at one time by the Governing Board. The action by the Board in approving Consent Items is detailed in individual backup documents.*

The Board took action to re-approve the minutes of the regular meeting of July 21, 2020 with requested amendment

**RE-APPROVAL OF MINUTES**

M/S/C – (Smith/Rose)  
Vote: 5-0  
Roll call vote:  
Rose – Aye  
Smith – Aye  
Solomon – Aye

Talley – Aye  
Walters - Aye

**STAFF  
REPORTS**

**Administrative Services**

Superintendent Pelzel reviewed the results of the 2019-2020 School Effectiveness Survey. His presentation included an overview of individual site’s areas of strength and areas of growth. The data included in the presentation will be used for the District’s Learning Continuity Plan.

**SCHOOL  
EFFECTIVENESS  
SURVEY  
PRESENTATION**

Board members discussed updating some of the language in the survey related to the state standards. Board members requested bringing back this item at a future meeting to further review the questions included in the survey.

Board members also requested the 2020-2021 presentation include 3 years of data.

Approved update of Newhall School District Governance Handbook with recommended amendments

**NSD GOVERNANCE  
HANDBOOK**

M/S/C – (Walters/Talley)

Vote: 5-0

Roll call vote:

Rose – Aye

Smith – Aye

Solomon – Aye

Talley – Aye

Walters – Aye

The CSBA Annual Conference item was tabled for discussion at the August 11, 2020 Board meeting.

**CSBA ANNUAL  
CONFERENCE**

Approved Executive Assistant attendance to 2020 CSBA Executive Assistants One-Day Program on December 4-5 in Anaheim, CA

**EXECUTIVE  
ASSISTANT CSBA  
PROGRAM**

M/S/C – (Rose/Walters)

Vote: 5-0

Roll call vote:

Rose – Aye

Smith – Aye

Solomon – Aye

Talley – Aye

Walters – Aye

The NSD Health and Safety Survey update was tabled for review at the August 11, 2020 Board meeting.

**NSD HEALTH &  
SAFETY SURVEY**

Approved and waived 2<sup>nd</sup> and 3<sup>rd</sup> readings of BP and E 0420.41: Charter School Oversight

**BP & E 0420.41:  
CHARTER SCHOOL  
OVERSIGHT**

M/S/C – (Rose/Walters)

Vote: 5-0

Roll call vote:

Rose – Aye

Smith – Aye

Solomon – Aye  
Talley – Aye  
Walters – Aye

Approved and waived 2<sup>nd</sup> and 3<sup>rd</sup> readings of BP and AR 0430: Comprehensive Local Plan for Special Education  
M/S/C – (Walters/Talley)  
Vote: 5-0  
Roll call vote:  
Rose – Aye  
Smith – Aye  
Solomon – Aye  
Talley – Aye  
Walters – Aye

**BP & AR 0430:  
COMPREHENSIVE  
LOCAL PLAN FOR  
SPECIAL  
EDUCATION**

Approved and waived 2<sup>nd</sup> and 3<sup>rd</sup> readings of BP 1340: Access to District Records  
M/S/C – (Walters/Rose)  
Vote: 5-0  
Roll call vote:  
Rose – Aye  
Smith – Aye  
Solomon – Aye  
Talley – Aye  
Walters – Aye

**BP 1340: ACCESS TO  
DISTRICT RECORDS**

**Curriculum/Instructional Services**

Assistant Superintendent of Instructional Services Dee Jamison and Coordinator of Special Programs Sarah Johnson presented the newly created District English Learner Master Plan. The plan outlines the structures and procedures mandated by law and chosen by a district to ensure a high level of learning for English Learners.

**NSD ENGLISH  
LEARNER MASTER  
PLAN**

Ms. Johnson thanked EL Committee and DELAC members for their collaboration with the plan.

Newhall Elementary School parent Chrystal Martinez shared her perspective on the importance and benefits of the plan.

Board members thanked staff for a comprehensive plan that identifies the process for an EL student. Board members also requested staff make minor grammatical amendments.

Approved and waived 2<sup>nd</sup> and 3<sup>rd</sup> readings of AR 1340: Access to District Records with requested amendments  
M/S/C – Walters/Talley  
Vote: 5-0  
Roll call vote:  
Rose – Aye  
Smith – Aye  
Solomon – Aye  
Talley – Aye  
Walters – Aye

**AR 1340: ACCESS TO  
DISTRICT RECORDS**

Assistant Superintendent of Instructional Services Dee Jamison reviewed the Learning Continuity Plan. Ms. Jamison’s presentation included accountability

**LEARNING  
CONTINUITY PLAN**

highlights contained in Senate Bill 98, a timeline, plan components, and the District's status at this point in time.

Board members inquired on new attendance requirements and shared their expectation around flexibility from the state so the District can customize its policies to fit its families' needs. District staff expects guidelines on this topic soon to bring clarity around expectations.

Staff will present a final version of the plan for approval at a scheduled Board meeting in September.

**Human Resources**

Approved and waived 2<sup>nd</sup> and 3<sup>rd</sup> readings of BP 4111/4211/4311: Recruitment and Selection  
M/S/C – (Talley/Rose)  
Vote: 5-0  
Roll call vote:  
Rose – Aye  
Smith – Aye  
Solomon – Aye  
Talley – Aye  
Walters – Aye

**BP 4111/4211/4311:  
RECRUITMENT AND  
SELECTION**

Approved and waived 2<sup>nd</sup> and 3<sup>rd</sup> readings of AR 4144/4244/4344: Certificated/Classified Personnel  
M/S/C – (Rose/Smith)  
Vote: 5-0  
Roll call vote:  
Rose – Aye  
Smith – Aye  
Solomon – Aye  
Talley – Aye  
Walters – Aye

**AR 4144/4244/4344  
CERTIFICATED/  
CLASSIFIED  
PERSONNEL**

Approved and waived 2<sup>nd</sup> and 3<sup>rd</sup> readings of BP 4119.24/4219.24/4319.24: Maintaining Appropriate Adult-Student Interactions with amended language  
M/S/C – (Walters/Smith)  
Vote: 5-0  
Roll call vote:  
Rose – Aye  
Smith – Aye  
Solomon – Aye  
Talley – Aye  
Walters – Aye

**BP 4119.24/4219.24/  
4319.24:  
MAINTAINING  
APPROPRIATE  
ADULT-STUDENT  
INTERACTIONS**

NTA Co-President Melanie Musella addressed the Board on concerns over the use of District funds to compensate the additional days for the Admin-Staff Development position in a time where hours for classified positions have been cut.

**ADMIN-STAFF  
DEVELOPMENT  
POSITION**

Board members addressed Ms. Musella's concerns and agreed they believe these services are important now more than ever considering the planning and supports that need to be in place for the start of school.

Approved additional days to the Admin-Staff Development Position

M/S/C – (Walters/Talley)

Vote: 5-0

Roll call vote:

Rose – Aye

Smith – Aye

Solomon – Aye

Talley – Aye

Walters – Aye

**SECOND CLOSED SESSION**

The Board resumed closed session at 9:29 P.M. to discuss previously stated closed session items.

Board Members returned to public session at 11:44 P.M.

Board President Solomon announced that no action was taken in closed session.

**ADJOURNMENT**

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Board President Solomon adjourned the meeting at 11:45 P.M.

**AGENDA ITEMS FOR UPCOMING MEETINGS OF THE GOVERNING BOARD**

45-Day Budget Revision

NSD Health and Safety Survey Update

SPSA Presentations for Oak Hills and Stevenson Ranch

The next regular Board meeting is scheduled for August 11, 2020. Closed session begins at 6:00 P.M. and open session begins at 7:00 P.M. The meeting will be held via Zoom teleconference.



Secretary to the Board



Clerk of the Board

NOTE: Individuals who require special accommodations (such as American sign language interpreter, accessible seating, documentation in accessible formats, etc.) should contact the District Office at (661) 291-4163 at least two business days prior to the meeting date.

Individuals who wish to inspect agenda materials that have been distributed to the Board less than 72 hours before a meeting can do so by contacting the Superintendent's Office at the Newhall School District Administrative Office located at 25375 Orchard Village Road, Suite 200, Valencia, California or by calling (661) 291-4163.